

RFU Tours Insurance Proposal Form

For tours starting & finishing in the UK. Once completed, please click the submit button on page 2 to send.

DIGITAL: You may complete & submit this form digitally in Adobe Reader (many third-party PDF apps will not work correctly - download [Reader free from adobe.com](https://www.adobe.com/reader)). Please COMPLETE, SAVE and use the SUBMIT button on page 3.

PRINT: You may also print the form as usual and complete manually. Please send completed forms to: Howden, Tricorn House, 51 - 53 Hagley Road, Birmingham B16 8TP or SCAN and return to rfu@howdengroup.com.

About your club

Name of rugby club:

Address of rugby club:

Club postcode:

Name of club secretary / treasurer:

Email address of club
secretary / treasurer:

About you

Applicant's name:

Applicant's email address:

Daytime telephone no.:

Mobile no.:

The tour

Name of touring team(s):

Dates of travel:

End date:

Country(ies) to be visited
on your tour:

Does everybody in the touring party require this insurance?

Yes

No

If "NO", please detail the names of those to be covered on page 2

Total number of people in tour party:

Number of adults requiring cover:

Number of children requiring cover (under 17 at the time of travel):

Yes

No

Are any of the insured persons non-British nationals?

If "YES" please specify the number:

Please note that after your policy has been activated should you wish to reduce the number of persons to be insured then no return of premium will be given. Should you wish to make any change to your activated rugby tours policy, you will be subject to an additional administration charge of £20.

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Additional information

If everyone in your party requires the Tour Insurance, you do NOT need to fill this section of the form in.

If **not all** members of the touring party require insurance, please detail the names of those that **do** require cover.

Names of those that DO require insurance	British National?		Age at time of travel?	
1	Yes	No	Over 18	17 or under
2	Yes	No	Over 18	17 or under
3	Yes	No	Over 18	17 or under
4	Yes	No	Over 18	17 or under
5	Yes	No	Over 18	17 or under
6	Yes	No	Over 18	17 or under
7	Yes	No	Over 18	17 or under
8	Yes	No	Over 18	17 or under
9	Yes	No	Over 18	17 or under
10	Yes	No	Over 18	17 or under
11	Yes	No	Over 18	17 or under
12	Yes	No	Over 18	17 or under
13	Yes	No	Over 18	17 or under
14	Yes	No	Over 18	17 or under
15	Yes	No	Over 18	17 or under
16	Yes	No	Over 18	17 or under
17	Yes	No	Over 18	17 or under
18	Yes	No	Over 18	17 or under
19	Yes	No	Over 18	17 or under
20	Yes	No	Over 18	17 or under
21	Yes	No	Over 18	17 or under
22	Yes	No	Over 18	17 or under
23	Yes	No	Over 18	17 or under
24	Yes	No	Over 18	17 or under

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Premiums

Premiums shown are per person for either a player or a non-player, up to the age of 75 (if cover is required for anyone over 75 years of age, Howden should be informed and a separate quotation obtained). 'Child' is classed as children aged 17 years or under at the time of travel. All age limits apply as at the date of the tour, not the date of booking. Premiums exclude Insurance Premium Tax (current rate of 12%) and a minimum premium of £100 (excluding Insurance Premium Tax) applies to each policy issued.

If you have any queries about tours insurance, please call 02392 41 90 15.

Duration of Trip - Days	Europe		Worldwide excluding USA/Canada/Caribbean		Worldwide		UK	
	Adult	Child	Adult	Child	Adult	Child	Adult	Child
2	6.89	5.32	18.85	12.74	28.28	19.11	5.94	4.69
5	11.69	8.46	18.85	12.74	28.28	19.11	10.03	7.43
8	14.83	9.56	23.29	15.87	34.94	23.81	12.92	8.34
11	17.23	11.21	27.15	17.66	40.73	26.49	14.81	9.66
15	20.15	13.27	33.42	22.24	50.13	33.36	17.32	11.60
19	25.07	16.29	39.11	25.48	58.67	38.22	21.65	14.11
23	29.61	19.05	46.63	30.7	69.95	46.05	25.92	16.70
31	37.07	25.42	60.41	37	90.62	55.50	32.28	22.30

Europe is defined as: The British Isles; Europe (including Iceland, islands in the Mediterranean, and Russia west of the Ural Mountains); Turkey west of longitude 30°E; Tunisia; Israel; those parts of Egypt, Algeria and Morocco north of latitude 30°N; Madeira and The Canary Islands.

Please note all tours policies will be subject to £20 administration charge which will be automatically included in the quotation provided to you. Invoices are available upon request.

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Once finished, please click the submit button below to send the completed PDF form as an email to: rfu@howdengroup.com.

Upon receiving your proposal form, Howden will email you a quotation. Should you wish to proceed with cover you must confirm via email. The policy will only be activated upon receipt of the payment. Payment may be made by credit card – details of how to pay will be included in your quotation. All quotations issued are valid for 30 days, if you do not confirm acceptance within 30 days you will need to re-apply.

Cancellation, curtailment & change of itinerary

The policy covers, as standard, £3,000 per insured person up to a maximum of £25,000 in respect of all insured persons. If you would like to increase this limit, tick the box below:

Please contact me about increasing this cover

Duty of fair presentation

We take this opportunity to remind you that you owe a duty to make a fair presentation of the risk to the insurer. You have a duty to disclose to the insurer every material circumstance which you know or ought to know after a reasonable search or which is sufficient to put the insurer on notice that it needs to make further enquiries for the purpose of revealing those material circumstances. In addition, you have the duty to disclose information in a clear and accessible manner.

A circumstance is material if it would influence a prudent insurer's judgment in determining whether to take the risk and, if so, on what terms. Failure to disclose a material circumstance may entitle the insurer to:

In some circumstances, avoid the policy from inception and in this event any claims under the policy would not be paid. Impose different terms on your cover, and/or

Reduce the amount of any claim payable

This duty applies:

- Before your cover is placed;
- When it is renewed; and
- At any time that it is varied.

Tick the box on the right to acknowledge that you have read and understood the declaration, then

[Click here to submit form](#)

Financial or trade sanctions

Royal & Sun Alliance Insurance plc is unable to provide insurance in circumstances where to do so would be in breach of any financial or trade sanctions imposed by the United Nations or any government, governmental or judicial body or regulatory agency.

Data protection notice

The information that you provide will be used to place your insurance and in the general administration of any claim. This information will be shared with insurers. Howden and RSA will treat your personal information fairly and lawfully in accordance with the Data Protection Act 1998. You have a right to access (subject to limited exceptions) and if necessary rectify the information that we hold about you. Please note that all correspondence in relation to your club's tour insurance will normally be conducted by email, except in cases where this is not available whereby correspondence will be via the post.

Declaration

I/We confirm that the statements and particulars contained in this proposal form are true and complete.

I/We will provide details of any alteration to this information as soon as possible prior to commencement of the Period of Insurance.

I/We confirm all rugby matches will be played within the Rules of the Game approved by the RFU.

The applicant agrees that Howden (which the applicant has appointed to advise in relation to this policy) is acting on behalf of the applicant and not as an agent of the Insurer.

Using interactive PDFs

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Print: You may also print the form as usual and complete manually. Please send completed forms to: **RFU Travel Administration Office, The Old Theatre, Stanstead House, Rowlands Castle, PO9 6DX** or SCAN and return by email to: rfu@howdengroup.com

Please tick this box to acknowledge that you have read and understood the declaration:

Date: