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## RFU PROPERTY INSURANCE PROPOSAL FORM Page 1

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**DIGITAL:** You may complete & submit this form digitally in Adobe Reader (many third-party PDF apps will not work correctly - download [Reader free from adobe.com](http://www.adobe.com)). Please COMPLETE, SAVE and use the SUBMIT button on page 3.

**PRINT:** You may also print the form as usual and complete manually. Please send completed forms to: RFU Team, Howden, Tricorn House, 51 - 53 Hagley Road, Birmingham B16 8TP or SCAN and return to [rfu@howdengroup.com](mailto:rfu@howdengroup.com)

CLUB NAME:

CLUB RISK ADDRESS:

CLUB POSTCODE:

CONTACT NAME:

POSITION WITHIN  
ORGANISATION:

CONTACT ADDRESS:

CONTACT POSTCODE:

EMAIL ADDRESS:

CLUB WEBSITE:

PLEASE LIST FULL  
DETAILS OF ALL  
ACTIVITIES:

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ARE THE PREMISES IN THE CLUBS' SOLE OCCUPATION? YES: NO:

IF NO, IS THE CLUBS' AREA OF THE BUILDING ENTIRELY SELF-CONTAINED? YES: NO:

IS ANY PART OF THE BUILDING CONSTRUCTED WITH A FLAT ROOF? YES: NO:

ARE DEEP FAT FRYERS USED? YES: NO:

WILL YOUR PREMISES BE UNOCCUPIED FOR MORE THAN 45 DAYS FOR ANY REASON? YES: NO:

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# RFU PROPERTY INSURANCE PROPOSAL FORM Page 2

**PLEASE ENSURE ALL COVER SECTION QUESTIONS ARE COMPLETED IN FULL**

**NOTE : Failure to insure for the correct sums insured may result in a reduced claim settlement in the event of a loss - the following notes are intended for guidance purposes.**

<b>Buildings</b>	the full cost of rebuilding including other associated costs , including but not limited to - costs of debris removal, dismantling/ demolishing, architects fees
<b>Contents</b>	the cost of replacement as new
<b>Stock</b>	the cost price to you (or trade market value for second hand stock)
<b>Fine Art</b>	the valuation cost
<b>Sports Equipment</b>	the cost of replacement as new (wear and tear will be a consideration for clothing, footwear, protective garments including helmets, vehicles, cases or bags)
<b>Business Interruption</b>	the full income paid or payable to you in respect of your activities

## BUILDINGS

Buildings inc. Fixtures and fittings - Standard Construction (including steel containers)	£
Buildings inc. Fixtures and fittings - Non Standard Construction (NOTE: cover is not available in isolation)	£
Pitches and playing surfaces	£
Stands, scoreboards, goal posts, floodlights and fencing	£
Rent receivable	£

## CONTENTS AT PREMISES

Steel containers - please specify:	Maximum value stored in any one container: £	Total value stored in all containers: £
General Contents (including computers)		£
Tenants' improvements, fixtures and fittings		£
Machinery, plant and maintenance equipment		£
Trophies		£
Fine Art		£
Stock of food, drink, alcohol and tobacco		£
Stock of sports equipment for sale (not hire or use)		£
Portable plant, machinery and machinery not subject to RTA legislation (e.g. lawn mowers)		£

**TOTAL: £**

Note: If the total contents sum insured at any one premises exceeds £50,000 an alarm condition will apply

## SPORTS EQUIPMENT AND PORTABLE PROPERTY

**Sports equipment includes:** balls, clothing, protective clothing, and assorted accessories

**Heavy Sports equipment includes:** scrummage equipment or other equipment installed outside

<b>EQUIPMENT:</b>	<b>AT THE PREMISES</b>	<b>UK ONLY</b>	<b>WORLDWIDE</b>
Portable electronic equipment, sports equipment (as described above)	N/A	£	£
Heavy sports equipment (as described above)	£	£	£
Portable plant and machinery (incl generators and the like or any other equipment stored outdoors)	N/A	£	£

**Single Article Limit\* specify below those items exceeding £5,000 value**

1.	£
2.	£
3.	£

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## BUSINESS INTERRUPTION

The gross annual income must be declared to avoid under insurance which, in the event of a loss will impact on any claim settlement

Indemnity Period – please select:	12 MONTHS:	24 MONTHS:	36 MONTHS:
Loss of Income including increased costs of working			£
Increased costs of working only			£
Additional increased costs of working			£
Outstanding debts			£
Rent payable			£
			<b>TOTAL: £</b>

Please select if quotations are required for the following covers:      TERRORISM      ENGINEERING

## CLAIMS INFORMATION

Have any incidents or claims arisen in past 5 years whether insured or not?      YES:      NO:

If Yes, please give details below and or attach insurers confirmed claims experience if presently or previously insured:

DATE OF INCIDENT:	BRIEF DETAILS:	AMOUNT OF CLAIM/LOSS:
DD / MM / YYYY		£
DD / MM / YYYY		£
DD / MM / YYYY		£

Please continue on a separate sheet if necessary

## RENEWAL DETAILS

Name of existing insurance provider:

Renewal date of current cover (DD / MM / YYYY):

Renewal premium: £

**Date you wish cover to commence** (the policy will be renewable 12 months after this date):

## DECLARATION

I confirm that the answers given and statements made in this application are true and complete.

I confirm that I have disclosed all the facts which could be regarded as material and I understand that failure to do so may invalidate my insurance or result in claims being rejected or reduced.      YES:      NO:

DATE (DD/MM/YYYY):

**Once completed, please click the SUBMIT button - this should automatically create a completed email that will include the correct information. Alternatively save the form and send via email to: [rfu@howdengroup.com](mailto:rfu@howdengroup.com)**

**You should keep a record of all information you have given us. The personal information you provide to Howden will be used to process your application for insurance and to administer your policy. As part of this process we may need to pass information onto third parties.**

From time to time, Howden may also send you information about other products or services that may be of interest to you. Do you wish to opt in to this service?

YES:      NO: